**ANNEXES TO THE CALL FOR GRANT APPLICATIONS – GENDER AND ENVIRONMENT 2025**

**ANNEX 1. APPLICATION FORM**

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| **INFORMATION ABOUT THE CIVIL SOCIETY ORGANIZATION (CSO)** |
| **Full name of your organization*(up to 150 characters, including spaces)*** | [For example: United Nations Entity for Gender Equality and the Empowerment of Women (UN Women)] |
| **Legal registration number of your organization*(up to 50 characters, including spaces)*** |  |
| **Country of legal registration of your organization*(up to 50 characters, including spaces)*** |  |
| **Mandate, mission, and/or objectives of your organization*(up to 1500 characters, including spaces)*** | [For example: UN Women is the United Nations entity for gender equality and the empowerment of women (GEWE). UN Women has a triple mandate in GEWE: 1) normative support to Member States, 2) coordination within the UN system, and 3) implementation of operational activities.] |
| **Type of activities usually carried out by your organization*(up to 1500 characters, including spaces)*** |  |
| **Territory(ies) where your organization usually carries out the activities*(up to 300 characters, including spaces)*** | [Indicate the country and any specific relevant information such as department, province, city, community, etc.] |
| **Population group(s) impacted by the activities usually carried out by your organization*(up to 300 characters, including spaces)*** |  |
| **Focal point 1 (contact person 1)*(up to 150 characters, including spaces)*** | [Full name, position in your organization (if applicable), email address, and phone number (including the country code, for example: +59123456789)] |
| **Focal point 2 (contact person 2)** | [Enter the same information for a second contact person.] |
| **INFORMATION ABOUT THE ORGANIZATIONAL STRENGTHENING PROPOSAL** |
| **Title of the proposal*(up to 150 characters, including spaces)*** |  |
| **Confirmation of the fixed grant amount (USD)** | [In this field, you must confirm that your organization has prepared the proposal budget with the fixed amount of USD 15,000. To confirm, simply write **15000**. Remember that applications for different amounts will not be considered. If your proposal is selected, the fixed amount will be transferred to your organization in local currency.] |
| **Duration of the proposal (months)** | [Enter the duration of the proposal in a number of months less than or equal to 6.] |
| **Expected start date of the proposal** | [Specify a date from June 1, 2025, in the format dd/mm/yyyy.] |
| **Background of the proposal*(up to 1500 characters, including spaces)*** | [Explain the context in which your organization's proposal is framed, including the location where it would be carried out.] |
| **Objective and main expected results of the proposal*(up to 1500 characters, including spaces)*** |  |
| **Brief description of the proposal activities*(up to 3000 characters, including spaces)*** | [Do not describe more than 5 activities, considering each activity as a set of specific tasks. Proposing 5 activities does not necessarily imply that your proposal will be rated higher. In the Annex 2, you may detail up to three tasks within each activity.] |
| **How do the described activities relate to the development/strengthening of your organization's capacities for the sustained mainstreaming of the gender perspective into its work?*(up to 3000 characters, including spaces)*** | [Answer in concrete terms.] |
| **How will the mainstreaming of the gender perspective improve your organization's work and the outcomes of your environmental and/or climate interventions?*(up to 3000 characters, including spaces)*** | [Answer in concrete terms.] |
| **Social impact of the proposal*(up to 1500 characters, including spaces)*** | [Indicate at least the number of people who will be positively impacted by the proposal, disaggregated by gender. This information may be supplemented with other data at the discretion of your organization.] |
| **Environmental impact of the proposal (OPTIONAL)*(up to 1500 characters, including spaces)*** | [If the proposal intends to generate a direct positive environmental impact during the implementation period, provide at least a brief description of the ecosystems that could benefit and how. This information may be supplemented with other data at the discretion of your organization; however, a formal Environmental Impact Assessment (EIA) is not required—only a general estimate of the proposal's positive effects on the environment, if applicable.] |

**ANNEX 2. UTILIZATION PLAN**

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| **ACTIVITIES AND TASKS[[1]](#footnote-2)** | **IMPLEMENTATION PERIOD (months)**[[2]](#footnote-3)Mark with X per activity (not per task) | **EXPENSE TYPE****Choose one** of the following options for each task:* Purchase of eligible equipment (such as copiers, scanners, printers, laptops or desktop computers, and phones)
* Payment for professional services (consultancy, professional fees, etc.)
* Payment related to training/workshops
* Payment related to other allowed activities (specify in parentheses)
 | **AMOUNT (USD)** |
| **1** | **2** | **3** | **4** | **5** | **6** |
| **Activity 1:** [Complete up to 200 characters, including spaces.] |  |  |  |  |  |  | / | / |
| Task 1.1: [Complete up to 200 characters, including spaces.] | [Choose one.] | [Complete.] |
| Task 1.2:[Complete up to 200 characters, including spaces.] | [Choose one.] | [Complete.] |
| Task 1.3:[Complete up to 200 characters, including spaces.] | [Choose one.] | [Complete.] |
| **Total amount for Activity 1 (USD)** | [Sum 1] |
| **Activity 2:** [Complete up to 200 characters, including spaces.] |  |  |  |  |  |  | / | / |
| Task 2.1:[Complete up to 200 characters, including spaces.] | [Choose one.] | [Complete.] |
| Task 2.2:[Complete up to 200 characters, including spaces.] | [Choose one.] | [Complete.] |
| Task 2.3: [Complete up to 200 characters, including spaces.] | [Choose one.] | [Complete.] |
| **Total amount for Activity 2 (USD)** | [Sum 2] |
| **Activity 3:** [Complete up to 200 characters, including spaces.] |  |  |  |  |  |  | / | / |
| Task 3.1: [Complete up to 200 characters, including spaces.] | [Choose one.] | [Complete.] |
| Task 3.2: [Complete up to 200 characters, including spaces.] | [Choose one.] | [Complete.] |
| Task 3.3: [Complete up to 200 characters, including spaces.] | [Choose one.] | [Complete.] |
| **Total amount for Activity 3 (USD)** | [Sum 3] |
| **Activity 4:** [Complete up to 200 characters, including spaces.] |  |  |  |  |  |  | / | / |
| Task 4.1: [Complete up to 200 characters, including spaces.] | [Choose one.] | [Complete.] |
| Task 4.2: [Complete up to 200 characters, including spaces.] | [Choose one.] | [Complete.] |
| Task 4.3: [Complete up to 200 characters, including spaces.] | [Choose one.] | [Complete.] |
| **Total amount for Activity 4 (USD)** | [Sum 4] |
| **Activity 5:** [Complete up to 200 characters, including spaces.] |  |  |  |  |  |  | / | / |
| Task 5.1: [Complete up to 200 characters, including spaces.] | [Choose one.] | [Complete.] |
| Task 5.2: [Complete up to 200 characters, including spaces.] | [Choose one.] | [Complete.] |
| Task 5.3: [Complete up to 200 characters, including spaces.] | [Choose one.] | [Complete.] |
| **Total amount for Activity 5 (USD)** | [Sum 5] |
| **TOTAL PROPOSAL AMOUNT (USD)** | **15000** |

1. In this annex, the proposal will be outlined in detail through the planned activities and their corresponding tasks. You may include up to a maximum of five activities. Each activity consists of a set of up to three tasks. For each task, the type of expense incurred and the amount in U.S. dollars (USD) must be indicated. Listing five activities (or three tasks per activity) does not necessarily mean that your proposal will be rated more favorably, as this is also an exercise in coherent summarization. [↑](#footnote-ref-2)
2. For each activity, you may mark an 'X' in one or more months, depending on the time your organization estimates is necessary to complete all tasks related to that activity. [↑](#footnote-ref-3)